

# Payment Information / Family Membership

## Olympiad Policies & Procedures

**Family Membership Fee:** \$40.00 annual Family Membership Fee.

**Accident/Medical Insurance Policy:** An excess accident insurance policy is provided for each participant.

**Late Starts:** Students may begin classes at any time on a space available basis. The class fee will be prorated and the first payment will include the family registration fee.

**Return Check Policy:** A \$35 fee will be charged for any returned check.

**Make-Up/Refund Policy:** The Richmond Olympiad has no make-up/refund policy for missed classes. However, in cases of extended illness, family emergency, or injury, please contact your facility.

**Discounts:** A 25% discount is allowed on additional children from the same family or to the student who enrolls in additional classes per week. The discount is on the lower fee.

**Attire:** Recommended attire is leotards for girls and T-shirts and shorts for boys, or any fitness apparel.

**Progress Reports:** Every fifth week of the installment each student and his/her parents are provided with a progress report to inform the participants of their progress, areas of outstanding achievement, as well as areas needing improvement.

**Awards:** Every seventh week of the installment, each student is recognized for his/her participation and achievements.

**Snow Day Information:** Cancellation due to inclement weather conditions will be announced on WRVA-AM 1140 radio. Make-up classes will be provided for cancellations.

## Registration Procedures

1. Fill in registration form completely.
2. You will only be contacted if a problem exists.
3. Please call location to check availability of class.
4. Enclose total payment. (check or money order only)  
**Payable to: Richmond Olympiad, Inc.**  
**Mail to- Trade Rd. : 10701 Trade Rd.**  
**Richmond, Virginia 23236**  
**Mail to- Chesterfield : 7618 Whitepine Rd.**  
**Airport Richmond, Virginia 23237**  
**Mail to- Innsbrook : 5500J Cox Rd., Suite 140**  
**Glen Allen, Virginia 23060**  
**Mail to- Hanover : 10094 Leadbetter Pl.**  
**Ashland, VA 23005**
5. **Richmond Olympiad has a no refund/no make-up policy during the normal school year.**
6. Be sure to sign Parent's Consent and Release.
7. The fees listed in the brochure represent one installment.
8. Each installment is eight weeks in length.
9. **The membership fee is \$40.00 annually per family.**

## Semester Registration Form

(PLEASE PRINT)

NAME \_\_\_\_\_ SEX(CIRCLE): M / F

AGE \_\_\_\_\_ D.O.B. \_\_\_\_\_

HOME PH \_\_\_\_\_ CELL PHONE \_\_\_\_\_

MOM WORK PH \_\_\_\_\_ DAD WORK PH \_\_\_\_\_

E-MAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

EMERGENCY CONTACT ( OTHER THAN PARENT) \_\_\_\_\_

CLASS NAME \_\_\_\_\_ CLASS DAY \_\_\_\_\_ TIME \_\_\_\_\_

LOCATION:  TRADE RD  CHESTERFIELD  
 INNSBROOK  HANOVER

CLASS FEE \_\_\_\_\_ MEMBERSHIP \_\_\_\_\_ TOTAL \_\_\_\_\_

### Parents Consent and Release

As legal guardian of the child registered on this form, I hereby consent for him/her to participate in gymnastics and fitness classes conducted by the Olympiad, Inc. I recognize that any activity involving height or motion can create the possibility of injury, I hereby forever release the Olympiad, Inc. officers, directors, and employees from all liability for any and all damages and injuries contracted with gymnastics classes and/or camps. A service charge of 1 1/2% per month, 18% APR, will be added to all overdue accounts. Also liable for all legal and collection fees.

Does your child have any limitations or disabilities that the Olympiad staff should be aware of?

Yes  No Explain \_\_\_\_\_

Legal Guardian Print Name \_\_\_\_\_

Legal Guardian Please Sign \_\_\_\_\_ Date \_\_\_\_\_

**CAUTION: Any activity involving motion or height creates the possibility of serious injury, including permanent paralysis and even death from landing or falling on the head or neck.**

## Olympiad 2007 - 2008 Calendar

### First Semester

#### Installment I

Sept. 5- Oct. 30

#### Installment II

Oct. 31 - Jan. 12

#### Installment III

Jan. 14 - Mar. 8

### Holiday Breaks / Special Events

#### Thanksgiving Break

Nov. 21 - Nov. 25

#### Christmas Break

Dec. 20 - Jan. 2

#### Dixie Clinic

November 23 - 24

### Second Semester

#### Installment IV

Mar. 10 - May 3

#### Installment V

May 5 - June 28

#### Summer Session

June 30 - Aug. 23

#### Fitness Week

February

#### Go For The Gold

May / June

#### Richmond Clinic

August 18 - 21

\*Richmond Olympiad does not follow public school closings. Please mark your calendar accordingly.

Visit Our Website At: [www.richmondolympiad.com](http://www.richmondolympiad.com)